

COAST GUARD LICENSE APPLICATION FORMS

OUPV REQUIREMENTS CHECK LIST

- **APPLICATION & CHARACTER REFERENCE:** A completed Coast Guard Application (CG-719B) must be filled out in black ink or typed. All applicants for an original license are required to submit three recommendations attesting to his or her suitability for a CG license.
- **TRANSPORTATION WORKERS IDENTIFICATION CARD (TWIC):** You must ***FIRST*** apply for the TWIC before submitting your paperwork to the CG for your license. When submitting your paperwork to the CG, you must provide evidence that you either hold a valid TWIC or have applied for a TWIC.
 - It is ***critical*** that you identify yourself as a merchant mariner by selecting '***Merchant Mariner***' as your occupation when you apply for your TWIC.
 - **Proof of identity** will be verified by TSA when applying for your TWIC
 - **Fingerprinting:** CG licensing requirements for fingerprinting will be satisfied when you complete the TWIC application process.
 - **Proof of Identity** and your **fingerprints** will be electronically forwarded to the CG.
- **PHYSICAL:** A USCG Merchant Marine Physical Examination Report must be completed within the last **12** months of applying for your license.
- **CPR/FA:** A **Red Cross** or **American Heart Association** certificate or an approved CPR/FA course certificate must be presented to the USCG when applying for your license. This original certificate must be dated within **12** months of applying.
- **DRUG TEST:** Test must be conducted within **6** months of applying.
- **SEA SERVICE FORM(s):**
 - **Boats you own or have owned:** Proof of ownership must accompany each Sea Service form.
 - **Boats not owned:** Owner of boat or USCG licensed captain in charge must sign Sea Service form.
- **OATH:** Your application package ***must*** be submitted to your local Regional Examination Center (REC) either in person or delivered via mail. See back side for some of the REC's addresses. The OATH may be administered by a designated Coast Guard individual or any person legally permitted to administer OATHS in the jurisdiction where the person taking the OATH resides (E.G. Notary). **The form is attached.**
- **FEES:** A \$100 evaluation/processing fee and a \$45 issuance fee can be paid via credit card or bank account using <https://www.pay.gov>. You may also pay by check when you mail it in to the REC.
- **DIPLOMA:** Your TrueCourse Diploma (certified B/W copy supplied by TrueCourse) must accompany your application packet. **REMEMBER**, you have just **ONE** year to apply for your license from the date on your diploma.

TrueCourse Captain's School

www.TrueCourses.com

TRUECOURSE CAPTAIN'S SCHOOL

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Here are some of the USCG Regional Examination Centers (REC) and the HELP-Line & web site to the USCG National Maritime Center (NMC)

*WHEN YOU GO TO THE REC, HAVE TWO FORMS OF ID WITH YOU –
AT LEAST ONE BEING A PHOTO ID!*

KEEP COPIES OF ALL PAPERWORK YOU SUBMIT TO THE COAST GUARD!

BALTIMORE, MD

U.S. Customs House Bldg.
40 S. Gay Street, Room 420
Baltimore, MD 21202-4022
1-888-427-5662
1-410-962-5147

NEW YORK, NY

Battery Park Bldg.
1 South Street
New York, NY 10004-1466
1-888-427-5662
1-212-668-7492

BOSTON, MA

455 Commercial St.
Boston, MA 02109
1-888-427-5662
1-617-557-9087

ST. LOUIS, MO

1222 Spruce Street
Room 7.105
St. Louis, MO 63103-2846
1-888-427-5662
1-314-269-2504

MIAMI, FL

Claude Pepper Federal Bldg.
51 SW 1st Ave., 6th Floor
Miami, FL 33130-1608
1-888-427-5662
1-305-536-4331

TOLEDO, OH

420 Madison Ave., Suite 700
Toledo, OH 43604-1265
1-888-427-5662
1-419-418-6021

MEMPHIS, TN

200 Jefferson Ave., Suite 1301
Memphis, TN 38103
1-888-427-5662
1-901-544-3941

NMC Help Line
1-888-IASKNMC (1-888-427-5662)
Or Email:

For other information visit:
<http://www.uscg/nmc>
To check the status of your application, visit: